



## ESHCon's 15 Top Tips

There are just so many things an organisation can do to reduce its impact on the environment, identify savings and see the commercial benefits. I have compiled a list of **ESHCon's 100 Top Tips** for Environmental Management - these are available when I attend speaking engagements.

In the meantime, here are just a few – including some of the less obvious ones.



### ENERGY

1. Ditch the halogens – install low energy lighting, LEDs and more efficient fluorescents.
2. Do unannounced energy spot checks, and leave a little gift (e.g. chocolate) for those switching off their PCs overnight.
3. Don't over-cool server rooms – it's best to have a good flow of cool air, rather than very cold, static air.
4. Label banks of light switches, to show which switch controls which area. Can then easily turn off those not used.
5. Make sure heating & cooling is properly controlled (off in evening or at weekends) and the temperature is 20-22°C.

### WATER

6. Find out where supply pipes run & shut-off valves are, to check for leaks & turn off the supply in an emergency.

### WASTE

7. Avoid damage to materials by storing, transporting & using them with care.
8. Provide plenty of recycling bins throughout the workplace (~1 bin between 6 staff and 1 by each photocopier & printer). Take away under desk bins for normal waste to promote recycling.
9. Reduce the number of bins supplied by your waste contractor and/or reduce the frequency of collection.

### TRANSPORT

10. How much do staff travel on business? Collate info from mileage claims & expenses, then focus on reduction opportunities.

11. Provide pool cars or even pool bikes. Then staff don't have to bring in their car everyday just in case they need it.

### CORPORATE

12. Deliver environmental training to all staff so they know their responsibilities & why the company is doing it.

13. Give managers responsibility for environmental issues in their area of control (e.g. energy, waste, travel & training).

14. Know which environmental legislation applies to your company & have evidence to prove to the regulators that you comply.

15. Work with your suppliers so they deliver your environmental commitments. Make sure they have an Environmental Policy.

Follow me on Twitter @ESHCon for more top tips, news and latest info on key issues.

### About ESHCon - Anya Ledwith (CEnv)

I am an experienced business adviser and auditor, with over 20 years of leadership in the field of environmental management. A Chartered Environmentalist, a Registered Environmental Auditor & a Lead ESOS Assessor, it is *my mission is to make environmental management the business norm*. With expert advice and a pragmatic approach, I make it easy for clients to find improvements and see the commercial benefit. Away from work, I am the Chairman of Gatwick Diamond Business and volunteer for the Sussex Community Foundation. For adventure, I rode a classic motorcycle across the Himalayas.

### Do Get in Touch to discuss your needs & find out how I can help



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